

# MINUTE OF MEETING

## MID DEESIDE COMMUNITY TRUST – BOARD

22<sup>nd</sup> July 2020 at 7.00 pm

Conference Call on Zoom

<b>Present:</b>	Alan Emslie (AE) (Chair), Johnathan Kitching (JK), Dave Marshall of MDCC (DM), Cllr Peter Argyle (PA), Mark Mitchell (MM) and Gail Amey (GA) (Minutes)
<b>Apologies:</b>	Duncan Cassie (DC), Richard Smout (RS), Brian Rae (BR), Lynn Mackie (LM), and Wilson Forbes (WF).
<b>1.</b>	<b>Welcome and Approval of Minutes:</b>  Minutes of 24 <sup>th</sup> May 2020 were approved by MM and seconded by PA.
<b>2.</b>	<b>Accounts:</b>  GC to complete the final accounts and send copies for AE to sign.
<b>3.</b>	<b>Project Updates:</b>  <b>Transport</b> The buses have been deep cleaned and will be sprayed with a non-caustic spray every 28 days which kills COVID-19. The buses are marked with a 1m spacing for seating on the bus and all have automatic hand sprays prior to entry on bus.  <b>Woodlands</b> Maintenance is ongoing and volunteers will be asked to start back in August. Training for brush cutter will be given by DC when required. There will be no need to go on a training course. However, DC is not a qualified instructor and will not be able to certify someone as competent to use the equipment. Applied for more trees and was successful for 400 Woodland Trust and 300 from Carbon Footprint. Will plant later in the year where there are gaps. JK wondered if there could be a litter pick at the beginning of the season in the Bell Wood. AE said that he inspects regularly and will tidy when he comes across. MM also said that there hardly any litter when he goes to the Bike Park to do his checks. There was no update to the latest incident in the Bell Wood. AE put more signs up to assist users and there has also been a new lock been put onto the gate for easier access.  <b>ABPA</b> No update.  <b>Wheelers</b> No update  <b>CPR Deeside</b> No update  <b>Community Garden</b> RS is still following up on the proposed site for a community garden.

	<p><b>H&amp;W</b> No update.</p> <p><b>Jubilee Fountain</b> No update.</p> <p><b>Education</b> No update.</p> <p><b>Funding Sub Committee – Project Report</b> Copies sent to the board.</p> <p><b>Aboyne Paths Group</b> The map is circulated to the committee and has been distributed to local outlets.</p>
4.	<p><b>A.O.B.:</b></p> <p><b>The Huntly Arms Hotel –</b></p> <p>DM updated the Board on the funding received and future funding opportunities. The project study scope has been finalised for Steering Group. MDCT has been registered with Public Contracts Scotland to invite tenders to conduct a Phase 1 Viability Study of the Huntly Arms Hotel. A meeting will be held next week to approve the final study scope. Concerns were raised at the rapid dilapidation of the building and evidence of people entering the building. Measures have been taken to protect historical artefacts within the building.</p> <p><b>COVID-19</b> We are continuing to support those in the community that need groceries, frozen food and pharmacy collections.</p> <p>We are currently working alongside Community Learning Development Department in Aberdeenshire Council and have a team of volunteers to move forward with the food bank.</p>
	<p><b>Date of next meeting:</b> It was agreed that there will be no meeting in August and the next meeting will take place on the third Wednesday of every following month in 2020.</p> <p><b>AGM</b> It was agreed that the AGM will not be held this year due to COVID restrictions. We will send out a Chairman’s Report and link to the annual financial accounts.</p>

**Date Approved .....16.9.20.....S.O.O.....Chairman**